

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 16/03/18	<b>Ref No:</b> 1613	
<b>Type of Operational Decision:</b>		
<b>Executive Decision</b> <input type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>	
<b>Status:</b> For Publication		
<b>Title/Subject matter:</b> Visual Impairment Early Intervention and Rehabilitation Service		
<b>Budget/Strategy/Policy/Compliance – Is the decision:</b>		
(i) within an Approved Budget	Yes	
(ii) not in conflict with Council Policy	No conflict	
(iii) not raising new issues of Policy	No new issues	
<b>Equality Analysis</b> [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	NO – statutory duty	
	<table border="1"> <tr> <td><b>Signed: (By EA Officer)</b></td> <td><b>Date:</b></td> </tr> </table>	<b>Signed: (By EA Officer)</b>
<b>Signed: (By EA Officer)</b>	<b>Date:</b>	

**Details of Operational Decision Taken [with reasons]:**

Following a Decision Report to COB on 05/12/2017 it was agreed to seek expressions of interest from providers via The Chest for Visual Impairment Rehabilitation and Early Intervention services to Bury Residents.

Cllr Andrea Simpson was briefed on the proposed agreement to contract with a provider for the Early Intervention and Rehabilitation services for blind and partially sighted people. The previous provider agreement was only for early intervention work as the rehabilitation service was a function within the local authority. This ended in 2017 when the member of staff left the authority.



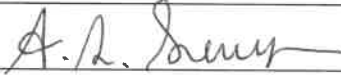

One expression of interest was received and that provider has submitted a quote to provide the service.

The new contract will operate for period of 2 years from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2020 with an option to extend for a further 12 months at the end of the 2 year period.

The provider to whom the contract will be awarded is Bury Society for Blind and Partially Sighted People who are the incumbent provider.

The value of the contract is £147,460 for the first two years of the contract and £75,949.20 for the third year making the contract value over 3 years a total of £223,409.20

This operational decision has been given to allow the CWB Provider Relationship Team to finalise the service contract agreement by 1<sup>st</sup> April 2018, raise a purchase order for the new financial year against which the provider can be paid and put in place monitoring mechanisms as specified in the contract to ensure that the provider will meet the statutory responsibilities of the local authority for the duration of the contract.

<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Interim Executive Director for Resources & Regulation		23/2/18
Head of Workforce – Communities & Wellbeing		
Interim Executive Director - Communities & Wellbeing		23/3/2018
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		06/04/18
Lead Member		
Opposition Spokesperson		19/4/2018

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**